



We collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

EXECUTIVE COMMITTEE MEETING

Tuesday, January 16, 2024 | 5:30-6:30 pm | Via Zoom
<https://zoom.us/j/99810113751> Meeting ID: 998 1011 3751

Reminder: The purpose of this meeting is for the SE Uplift Executive Committee to conduct organizational business. Guests are invited to attend or listen in, however only committee members actively participate in these meetings unless otherwise noted in the agenda.

ATTENDANCE

ExComm Members Present: Dave Weaver, President
Kat West, Vice President
Doug Waugh, Treasurer
Kim Bandy, Secretary

Staff Present: Nanci Champlin, Executive Director

Guests Present: Lisa Sloan, Board Administrator (Consultant)
Lindsey Johnson, Fiscal Sponsorship (SEUL staff)
Dennis Porter (Guest)

EXECUTIVE COMMITTEE MEETING

5:30 **Called the meeting to order** - Dave Weaver, President

- Welcomed everyone

5:35 **Executive Director Updates** - Nanci Champlin, Executive Director

Building: plumbing and drywall has finished up; heat pump installation is being scheduled; Phoebe and Nanci to submit for Clean Energy Grant which should finance roof, windows and heat/ac conversion to heat pumps

Programming:

- Civic Life announced new districts will go into effect on July 1 (including district coalition realignments).
- **Civic Life to host info session** in each district hosted by District Coalitions, SEUL will host a hybrid session on Feb 15, 6-8pm. Discussion will focus on liaison role of district coalitions
- Invited by Laurelhurst NA to partner for a district attorney candidate forum on March 12
- City Council Candidate Forums: looking to program Q&A's or info sessions with Land Use, Transportation, Climate, etc. themes/focus – perhaps this is planned in conjunction with NAs. Will know full list of candidates running by August 27
- District Coalitions: SEUL working with other DC officers to assess how to respond to upcoming changes brought on by City reorg. Schedule opportunities to welcome new neighborhoods falling under SEUL District
- Civic Engagement Leadership Academy: Alex and Machu working on a program to build skills in engaging with City organizations and staff on various subjects
- Rounds of meetings with key stakeholders (represented on board of directors) - exploring SEUL's role as DC's and getting feedback on their needs going into 2024 - arrange times with various stakeholders.
 - Kat suggested capturing metrics on activities and events to demonstrate SEUL impact
 - Survey training events

- Staff Program Jam - looking to improve website mapping to increase intuitive navigation of the site. Once sections get updated it will be shared with staff and board members for initial feedback

Budget

- Nanci and Chris to meet on Thursday for Q2 review
- Need to present an amendment to the Finance Committee about a potential board vote to allocate more funds to the Health fund, which fell short of covering all actual insurance costs for staff (and building?).
 - Kat suggested offering officer insurance to any org on our board - for equity purposes

5:40 Discussion: Surfacing Ideas for a SEUL Open House featuring a District 3 Candidate Mixer - Nanci Champlin, Executive Director

- Themed mixers with multiple candidates. Theme may focus on topics that SEUL committees represent (environment, DEI, houselessness, etc.). Allow the community to engage with those candidates.
- Showcase building improvements and ideas for space activation
- Promote the space as a spot for district council member offices
- Date to convene this Mixer: **April 4, time TBD** (looking to avoid conflicting with Brentwood-Darlington Board Mtg)
- Interactive opportunities:
 - Hopes and Likes for District 3

5:55 Brainstorm: Topics for Board Meeting Discussions to Prepare for District 3 Launch in July - Nanci Champlin, Executive Director

- Scope of work - to be influenced by Feb 15 Civic Life info session
- SEUL will need to develop an agenda of things to do; can carve out time during board meetings to discuss transition topics – bylaws, budget, scope of work, etc.
 - Consider sharing history and current details on these topics to explain how and why they need to change – primary focus will be adjustments to the geographic scope of our work – how we will collaborate with City Council Changing bylaws to address revised boundary

6:25 Set Agenda for February 5th, Board Meeting - Nanci Champlin, Executive Director

- Share timeline and overview of the transition; consider hosting breakout groups if needed
- Present Q2 financial report and possible motion to make a mid year update
- Building update: Heat pump timeline
- Committee reports
- Spotlight:
 - Request self nominations from 2-3 organizations/NAs to provide brief introductions
 - Consider offering spotlight presenters guidance or prompts for sharing their org
- Worksession idea: all organizations are struggling with re-engagement post pandemic – are there ideas we can provide?
- Update on grant submission

6:13 Dave welcomed Dennis Porter – wanting to learn more about local government and become more involved

- Board shared opportunity to join board; Nanci shared committee opportunities

6:21 New topics - open discussion

- (Kat) determine if there is an opportunity to offer officer sponsorship to organizations who have a membership with SEUL to provide additional incentive to be a member. There is value in offering insurance opportunities to those that are on the board.
- (Kat) recommended submitting 'neighborhood note' updates to local papers. Nanci will draft a template for this that can be filled out.

6:30 Adjourned - Dave Weaver, President

Next Executive Committee meeting: Tuesday, February 20, 2024, 5:30–6:30pm, via Zoom.

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