



We collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

EXECUTIVE COMMITTEE MEETING

Tuesday, November 21, 2023 | 5:30-6:30 pm | Via Zoom
<https://zoom.us/j/99810113751> Meeting ID: 998 1011 3751

ATTENDANCE

ExComm Members Present: Dave Weaver, President
Kat West, Vice President
Doug Waugh, Treasurer
Kim Bandy, Secretary

Staff Present: Nanci Champlin, Executive Director

Guests Present: Lisa Sloan, Board Administrator (Consultant)
Kimberléa Ruffu, Board Member

EXECUTIVE COMMITTEE MEETING

5:30 Called the meeting to order - Dave Weaver, President

- Welcomed everyone
- Reviewed agenda and noted addition of Kimberléa's advocacy request

5:32 Review New Fiscal Sponsorship Program Applications - Nanci Champlin, Executive Director

- Tongan-American Resources Community – (new) produces the Annual Tonga Day festival to showcase the Tongan culture and introduce others in the Portland community to this culture
- Africa Garden, LLC –(new) focuses on growing and selling/distributing vegetables to all in need of produce
- Reed Neighborhood Association (renewal) - annual NA fiscal sponsorship

5:38 Vote to approve the fiscal sponsorship for Tongan-American Resources Community and Africa Garden, LLC, and to renew fiscal sponsorship for Reed Neighborhood Association.

Motion: (Dave W) To approve

Seconded: (Kim B)

In favor: 4 / **Opposed:** 0 / **Abstentions:** 0

Result: The motion passed.

5:40 Executive Director Update - Nanci Champlin, Executive Director

- SEUL Building update

- Seismic bracing work was done in 2012. Staff will resurrect documentation to understand extent of work completed.
- Flooring in Lower Level nearly finished.
- Building's original plumbing is in poor condition and staff are eager to have it replaced before it gets much colder. Bids have been received from Hanco Plumbing and Meticulous Plumbing. Recommends Hanco, whose bid includes more and cost less.
 - \$26k is needed for plumbing work alone, a few additional trades will need to be hired for fully completing the work (drywall repair, asbestos testing, dishwasher electrical grounding)
 - Use of building reserve fund will require board approval. Cost TBD pending results of asbestos testing and bids for electrical and drywall repair.
- Finance Committee will present Q1 financials at next board meeting
- Grant Review Committee did a very thoughtful job of considering this year's applications.

5:47 **Vote to approve a preliminary budget of \$2,000 for asbestos testing in areas where plumbing updates will require wall opening, and after testing results are received, Nanci shall propose a revised total anticipated project cost to the board for final approval.**

Motion: (Doug W) To approve

Seconded: (Dave W)

In favor: 4 / **Opposed:** 0 / **Abstentions:** 0

Result: The motion passed.

5:50 **Consider Recommendation to Board: Finalizing Renaming of the Peter Jacobsen Room - Nanci**

- Kathy Coleman was director of The Disability Arts Project whose office was located at SEUL headquarters. The renaming of this room would recognize her valuable efforts to the disability community in SE Portland and beyond.

5:59 **Vote to rename the Peter Jacobson Room to the Kathy Coleman Room, and direct staff to erect signage recognizing her contribution to the SE Uplift community.**

Motion: (Kim B) To approve

Seconded: (Kat W)

In favor: 4 / **Opposed:** 0 / **Abstentions:** 0

Result: The motion passed.

6:00 **Assign Grievance Review/Response - Dave Weaver, President**

A person or group of people are needed to produce a set of Findings and Recommendations related to Allen Field's latest grievance.

6:04 **Vote to assign the grievance review and response to Nanci Champlin**

Motion: (Kat W) To approve

Seconded: (Dave W)

In favor: 4 / **Opposed:** 0 / **Abstentions:** 0

Result: **The motion passed.**

6:05 Discuss December Board Meeting Agenda + Activities - Nanci Champlin, Executive Director

- Spotlight Organizations: B3C, Mt. Scott Arleta (10 mins)
- Conversation with Commissioner Rubio (30 minutes)
- Conflict of Interest Refresher with David Atkin, Center for Nonprofit Law (10 mins)
- Review and Adopt Community Small Grant Funding Recommendations (20 mins)
- ED Updates: Headquarters + Tabor Commons, banking, office closure, open house (10 mins)
- Committee Updates (15 mins)

Business Meeting Votes

- Accept October board meeting minutes
- Authorize use of Building Reserve Fund to replace the plumbing
- Approve bid to replace plumbing
- Approve Phoebe as signer on Advantis CU bank account / Remove Lindsey
- Adopt Kimberlea's resolution re: Israel/Hamas conflict

6:15 Request that "SEUL advocate in solidarity with Palestinian and Jewish communities (among many others) calling for an immediate ceasefire and an end to the ongoing apartheid and violence in Gaza."

- Kimberléa Ruffu, Board Member

- Kimberléa presented her concept for pressing the city to take a stand, and her flexibility around what method is used. Concerns were raised that this matter is outside of SEUL's scope and mission, and that staff lack capacity to do the lifting. A letter to city officials was suggested and Dave offered to work with Kimberléa to create something for the board to consider at the December board meeting.

6:25 Vote to support Dave and Kimberléa to work together to draft a resolution to present to the full board for adoption.

Motion: (Kat W) To approve

Seconded: (Kim B)

In favor: 3 / **Opposed:** 0 / **Abstentions:** 1

Result: **The motion passed.**

6:30 Adjourned - Dave Weaver, President

Next Executive Committee meeting: Tuesday, December 19, 2023, 5:30–6:30pm, via Zoom.