



EXECUTIVE COMMITTEE MEETING MINUTES

October 17, 2023 | 5:30-6:30pm | Via Zoom

ATTENDANCE

ExCom Members Present

Kat West (Vice Chair)
Doug Waugh (Treasurer)
Kim Bandy (Secretary)

Staff Present

Nanci Champlin (Executive Director)
Lindsey Johnson (Fiscal Sponsorship and Communications Manager)

Guests Present

Lisa Sloan (SEUL Board Administrator, consultant)

EXECUTIVE COMMITTEE MEETING

5:30 Call the meeting to order (*Kat West, Vice President*)

- Welcomed everyone

5:35 Executive Director Update (*Nanci Champlin, Executive Director*)

John (houseless neighbor) Update

- Has lived in and around property for 7 years – wants to live off the grid, and has had several setbacks in making that happen
- SEUL allowed him to live on the property for over two years and had agreed upon a date in Summer 2023 when John would vacate the area. He vacated but moved to the church next door until they told him to leave.

- He has found his way back to residing in front of the SEUL property in the right of way in the parking strip and using multiple bike racks for his stuff. Since his return neighbors have expressed concern to SEUL and the City. The City sent an inspector who notified John that he is not allowed to camp on either property (with or without permission)
- Nanci has concerns for his safety as people are fighting him for his stuff.
- Phoebe is reaching out to Transition Projects on his behalf to find a place to store his stuff and temporary housing until he can move off the grid.
- Nanci asked if SEUL could co-sign with John for a storage unit that he would pay for. ExCom was concerned that this won't move the needle on the issue but want to understand what is the best use of our staff and members to help John make progress. At this point we are doing more to help John than John is doing.
- Nanci will let everyone know what the resolution is once Transition Projects gets involved.

Building Update

- Was hoping the building would be fully ready for the retreat, but some finishing touches still need to be taken care of (pipes and cables are still visible)

City Re-Organization update:

- As of this afternoon, a new organization chart has been distributed showing Civic Life under the City Administrator with NAs and DCOs part of Civic Life (as they are now)
- Council has adjusted final vote for the Organization chart to Nov 1
- City is looking for district locations to house the new Council members and SEUL is actively engaged in the conversations; members of the City property staff will visit SEUL facilities in November for a walk through.

5:50 **Fiscal Sponsorship Program: Review New and Renewing Applicants**

(Nanci Champlin, Executive Director)

- Nanci reviewed the Grant Tiers (fees)
- Nanci shared overview slide for each organization with details of their applications
 - Honk PDX – up for renewal; SEUL revised the renewal application (Tier 3)
 - Black and Beyond the Binary (B3C)– renewal (Tier 3)
 - Swinging Sounds – renewal (Tier 3)
 - Back Strokes – renewal (Tier 2)
 - Asian Community Farmers – new applicant - trying to establish a business address and applied for 501c3 status (Tier 3)
- Kat requested ExCom receive the rubrics ahead of the meeting in order to review them in greater detail ahead of time.

Motion (*Doug W*)

To approve the following groups seeking fiscal sponsorship for 2023-2024:

- Honk PDX – Tier 3
- Black and Beyond the Binary (B3C)– Tier 3

- Swinging Sounds – Tier 3
- Back Strokes – Tier 2
- Asian Community Farmers – Tier 3

Seconded (*Kim B*)

In favor 3

Opposed 0

Abstentions 0

Result: **The motion passed.**

6:00 Review Board and Staff Retreat Agenda (*Nanci Champlin, Executive Director*)

- The committee discussed that 12 was minimum attendance needed to go forward with holding the Retreat and a decision will be made by 8am Thursday morning. Lisa will coordinate with Phoebe on reaching out to board members to confirm attendance.
- Retreat topics for discussion will be high level and focus on brainstorming ideas and opportunities; no votes will be held.
- Board will need to be updated on City’s final decision as it can still change before Council’s November meeting

6:15 Discuss November Board Meeting Agenda (*Nanci Champlin, Executive Director*)

- Approve minutes
- Update on Allen Field grievances during ED report out: response went out to Mr. Field, these responses will be included in November board meeting packet and addressed
- Committee updates
- Ideas for breakout session discussion:
 - Board retreat report
 - Questions for District 3 City Council candidates
 - SEULs role in new government structure
 - How SEUL can promote itself more and become more visible
 - Volunteer spotlight

6:30 Adjourn (*Kat West, Vice President*)

Next Executive Committee meeting: Tuesday, November 21, 2023, 5:30–6:30pm, via Zoom.