



Mission: To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

BOARD MEETING MINUTES – DRAFT

Tuesday, September 5, 2023 at 7:00 pm – 9:00 pm
Via Zoom Conference Call

ATTENDANCE

Board Members present:

Brentwood-Darlington NA – Kimberly DiLeo
Brooklyn NA (BAC) – LC Hansen
Creston-Kenilworth NA – Rachel Davies
Foster-Powell NA – Lauren Ciorca
Hosford-Abernathy Neighborhood District (HAND) – Bruce Bikle
Kerns NA – Dave Weaver (Chair)
Montavilla NA – Sarah Hartzel
North Tabor NA – Kimberly Bandy (Secretary)
Woodstock NA – Anna Weichsel
82nd Ave of Roses BA – Nancy Chapin
Inner SE Action – Kat West (Vice Chair)
Portland Through a Latinx Lens – Miguel Rodriguez
Black + Beyond the Binary Collective – Mireaya Medina
At Large – Amy Bader
At Large – Doug Waugh (Treasurer)
At Large – Agha Zain

Board Members absent:

Sellwood-Moreland Improvement League (SMILE) – Mackenzie Torres
Buckman NA (BCA) – Scotty Robinson
At Large – Albert Kaufman
Mt. Scott-Arleta NA – Daniel Portis-Cathers
Eastmoreland NA – Steve Kilduff
Laurelhurst NA – David Tunley

Board Members sending regrets:

Reed NA – Anne Tillinghast
Sunnyside NA – Matt Lembo
Sellwood Community House – Ashley Murray
At Large – Kimberléa Ruffu
At Large – Sharon Wynde

Staff present: Nanci Champlin (Executive Director)

Guests: Lisa Sloan (Board Administrator), Allen Field (Richmond NA), Laurie King (CEI Hub), Nikki Mandell (CEI Hub)

BOARD DISCUSSION MEETING

7:00 The board discussion meeting was called to order.

Call Meeting to Order (Dave Weaver, chair)

- SE Uplift’s mission statement and community agreements pertaining to behavior during board meetings were shared.
- Announcements were posted by board members in the chat.
- Recording policy was announced.

7:05 Seating of New Board Members: Mireaya Medina (Black and Beyond the Binary Collective), Sharon Wynde (at-large), and Agha Zain (at-large)

Vote to Seat Slate of New and Returning Board Members (Lisa Sloan, Board Administrator)

Motion (<i>Anna W</i>)	To seat new board members on the SE Uplift board of Directors for a one-year term.
Seconded (<i>Kat W</i>)	
In favor	11
Opposed	0
Abstentions	0
Result:	The motion passed.

7:15 Board Officer Candidate Introductions + Election (Lisa Sloan, Board Administrator)

Vote to change the SEUL Chair title to President and Vice Chair to Vice President.

Discussion: A request was made to provide further input on why these changes are valuable to make ahead of having to vote on them.

Motion (<i>LC Hansen</i>)	To change the SEUL Chair title to President and Vice Chair to Vice President
Seconded (<i>Kat W</i>)	
In favor	12
Opposed	0
Abstentions	1
Result:	The motion passed.

7:30 Presentation and Support Request Re: The Critical Energy Infrastructure Hub (Nikki Mandell and Laurie King)

- Critical Energy Infrastructure HUB purpose and location explained: bulk fuel storage on Oregon side of the Willamette near St. Johns neighborhood.
- A letter to Oregon legislators amplifying the need to address the risks associated with the CEI Hub during catastrophic events was read. CRI Hub Coalition reps request SEUL support in sending this letter.

8:10 Executive Director Updates (Nanci Champlin, Executive Director)

- Building Update:
 - Construction and final walk through scheduled to be completed this week
 - As need for rental space increases, SEUL will be able to offer space at a very affordable rate upon completion of construction. SEUL is looking to rent to mission-aligned orgs and civic leaders.
 - Looking to host an Open House in the fall
- New City Council Districts:
 - IDC approved an updated version of the Alder map.
 - Inner Southeast Portland will fall into District 3 including: Roseway, Rose City and Madison South.
 - Sellwood-Moreland, Eastmoreland, Reed, Johnson Creek – Ardenwald, (and Ross Island which was considered part of Brooklyn) will fall into District 4.
 - Look out for an email from Nanci with a link to the updated interactive map of new District outlines.
 - Dave W and Nanci will be introduced to Roseway, Rose City and Madison South neighborhoods this fall.
- Community Small Grants applications:
 - Deadline to apply is October 31 and this year SEUL has over \$76k in grant funding to award.
 - Three categories this year: Micro Grant, Community Small Grant, Inclusion, Diversity, Equity and Accessibility (IDEA) Grant
 - Workshops for applicants will be offered on October 5th, 15th and 25th
 - Alex Cherin is heading the Grants Review Committee (GRC) and looking for 12 total volunteers to offer 10-15 hours of reviewing applications. Mandatory virtual meetings include an Orientation, and a Scoring Night Meeting. Stipends for participation are available including dinner on scoring night. The committee

will select a slate of awardees and present to the board for approval in December board meeting. Questions? Contact alex@seuplift.org.

- Programming / Upcoming Events:
 - Summit on Houselessness
 - Welcome Week
 - Volunteer opportunities:
 - GRC, Clean-up at Houselessness Summit, Belmont Street Fair (9/9), Clinton Street Fair (9/16), District 3 Candidate tracking, SEUL Committees
 - 2023 Board & Staff Retreat: scheduling poll to be issued soon for Mid October dates. Will be held at SEUL headquarters to plan for the next year.

8:20 Committee Reports (Committee Chairs/Staff)

- Executive Committee (Dave)
 - Review of August meeting minutes
- Finance Committee (Doug) Recommends the board vote to:
 - Close the First Interstate Bank account and transfer funds to a more accessible new Advantis Credit Union account.
 - Update the approved authorized signers for all accounts to include President, Vice President, Executive Director and Fiscal Sponsorship Manager
 - Approve transferring \$50k of Unrestricted Reserves to our Operating Reserve account in order to maintain 6 months of Operating Reserves, per policy.
- Board Development (Kat)
 - Successful year for the BDC for board recruitment and education.
- Climate Justice Action (Anna)
 - CEI Hub – looking to schedule a movie showing of “Once a Braided River”
 - Partnering with TriMet to educate public about how to use the bus and transport bikes on the bus.
 - Discussion continue re: developing a Heat Pump Summit
- Civic Engagement (Lauren Ciurca)
 - Finalizing a Legislative Update on September 26, 7-8:30pm via Zoom meeting for the public
- Houselessness Action (Nanci)
 - Summit on Houselessness upcoming
- Land Use + Transportation (Nanci)
 - SEUL submitted a public comment on Metro’s draft updates to the Regional Transportation Plan. Metro comments acknowledged that the plan is not meeting safety, climate and mode-split goals. Nanci noted that this underscores pressing need for policies around robust engagement with local communities during large scale project process.
 - Nanci will share a copy of the letter and comments with the board via email.
 - <https://www.seuplift.org/se-uplift-land-use-transportation-committee/>

8:45 The board discussion meeting adjourned.

BOARD BUSINESS MEETING

8:45 The board business meeting was called to order. (Dave)

8:45 Vote to Approve the August Board Meeting Minutes.

Motion (*Dave W*) To approve the August board meeting minutes.
Amended (*)*
Seconded (*Nancy Chapin*)
In favor 12
Opposed 0
Abstentions 3
Result: The motion passed.

8:48 Vote to Approve Support Request from the Critical Energy Infrastructure Hub Preparedness Coalition.

Motion (*Anna W*) To approve support request from the Critical Energy Infrastructure Hub Preparedness Coalition.
Amended (*)*
Seconded (*Sarah H*)
In favor 15
Opposed 0
Abstentions 0
Result: The motion passed.

8:50 Vote to Open a New Operating Account at Advantis Credit Union to Replace the Account at First Interstate Bank.

Motion (*Doug W*) To open a new operating account at Advantis Credit Union to replace the account at First Interstate Bank.
Amended (*)*
Seconded (*LC*)
In favor 13
Opposed 0
Abstentions 1
Result: The motion passed.

8:53 Vote to Approve as Authorized Signers on All SE Uplift Bank Accounts.

Motion (*Nancy Chapin*) To approve as authorized signers on all SE Uplift bank accounts: the current SE Uplift Board Chair (name) and Vice Chair (name), and the Executive Director (Nanci Champlin) and Fiscal Sponsorship Manager (Lindsey Johnson).

Amended (*)*

Seconded (*Lauren*)

In favor 14

Opposed 0

Abstentions 0

Result: **The motion passed.**

8:56 Vote to Transfer money from Unrestricted Reserves to Operating Reserves

Motion (*Anna W*) To transfer \$50,000 from unrestricted reserves to operating reserves to maintain six-months of operating reserves.

Amended (*)*

Seconded (*Kat W*)

In favor 14

Opposed 0

Abstentions 0

Result: **The motion passed.**

8:58 Vote to Move the Depreciation Line Item in the FY 23/24 Organizational Budget to the Bottom and Allocate the Funds to Event Accessibility and Professional Services.

Motion (*LC*) To move the depreciation line item in the FY 23/24 organizational budget to the bottom and allocate the funds to event accessibility and professional services.

Amended (*)*

Seconded (*Nancy H*)

In favor 13

Opposed 0

Abstentions 1


Result: **The motion passed.**

9:00 The meeting adjourned.

Next Board meeting: Monday, October 2nd, 2023, 7 pm – 9pm, via Zoom.

Minutes Approved (Date) **October 2, 2023**

Secretary Signature

DocuSigned by:

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