



*Mission: To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.*

## BOARD MEETING MINUTES

May 1, 2023 at 7:00 pm – 9:00 pm

Hybrid at SE Uplift Main Street Building and via Zoom Conference Call

### ATTENDANCE

**Board Members present:** [OBJ]

Brentwood-Darlington NA – Kimberly DiLeo  
Buckman NA (BCA) – Christina Mei Ngook Westbrook  
Creston-Kenilworth NA – Rachel Davies  
Hosford-Abernathy Neighborhood District (HAND) – Bruce Bikle  
Kerns NA – Dave Weaver (Chair)  
Montavilla NA – Sarah Hartzel  
Mt. Scott-Arleta NA – Daniel Portis-Cathers  
Reed NA – Anne Tillinghast  
Sellwood-Moreland Improvement League (SMILE) – Mackenzie Torres  
82nd Ave of Roses BA – Nancy Chapin  
Inner SE Action – Kat West (Vice Chair)  
At Large – Amy Bader  
At Large – Albert Kaufman  
At Large – Kimberléa Ruffu

**Board Members absent:**

Laurelhurst NA – Jan McManus  
North Tabor NA – Kimberly Bandy (Secretary)  
Sellwood Community House – Ashley Asbjornsen  
At Large – Cat Davila

**Board Members sending regrets:**

Brooklyn NA (BAC) – Stuart Zeltzer  
Eastmoreland NA – Dianne Levinson  
Sunnyside NA – Matt Lembo  
Woodstock NA – Anna Weichsel  
At Large – Doug Waugh (Treasurer)

**Staff present:** Nanci Champlin (Executive Director), Phoebe Gildea (Operations Specialist)

**Guests:** Sharon Wynde (Board Administrator), Allen Field (Richmond NA)

## **BOARD DISCUSSION MEETING**

**7:06 The board discussion meeting was called to order.**

### **Call Meeting to Order (Dave Weaver, chair)**

- SE Uplift’s mission statement and community agreements pertaining to behavior during board meetings were shared.
- Introductions and announcements were posted by board members in the chat.
- Recording policy was announced. Allen Field is recording this meeting, which was announced.
- Dave reviewed Zoom etiquette.

### **7:12 Executive Director Updates (Nanci Champlin, Executive Director)**

- The Light Our Parks Coalition effort was very successful and achieved 100% of goals.
- Fiscal Sponsored Program orientations will be held May 4<sup>th</sup> and 9<sup>th</sup>. NAs that must attend are Ardenwald-Johnson Creek, Brooklyn Action Corps, Creston-Kenilworth, Kerns, Mt. Tabor, North Tabor, Richmond, and Sunnyside.
- Several upcoming trainings will be held, including Bylaws Q&A (5/24), How to Become a Nonprofit (5/30), Budgeting 101, and Finances 101.
- Upcoming community events include our annual grantee mixer (6/2), a lead testing event, and a town hall meeting with Commissioner Ryan on June 27<sup>th</sup>.
- SEUL’s annual Ice Cream Social will be on Tues, Aug. 22<sup>nd</sup>. Orientation for new board members will be held immediately before.
- A grievance policy is being worked on and will be presented to the board for formal adoption. SEUL follows the ONI protocols for grievances, and communicates any grievance and its findings and recommendations to the board.
- We will be voting later in the Business Meeting on whether we should hold a special board meeting on Tuesday, May 16<sup>th</sup> to hear Allen Field’s latest grievances, to respond by the required deadline, or to delegate this task to the Executive Committee, as allowed in the ONI standards. A “straw poll” was held, and 12 board members raised their hands that they would be in favor of delegating this task to the Executive Committee. The motion later in this meeting will be worded to this effect.

### **7:35 Board Networking: Boosting Community Engagement – Lessons from Our Community Roundtables (Nanci)**

- Nanci presented event tips & ideas, committee tips, and volunteer engagement ideas that came out of recent Community Roundtables held by SEUL. *See attached* slides with details.
- Additional ideas were suggested:
  - In order to attract committee members, make sure they realize that their efforts make a difference, and include a social aspect.

- Procure prizes to give away in a raffle at the event. Engage local businesses.
- Have “tent pole” events, which is the one event you’re known for each year.
- Food, music and prizes are good to attract attendance.
- Have an accessibility check-list for events. Kimberléa volunteered to share one.
- NAs might consider holding their meetings at a space where renters are located, as a way to engage those folks and do outreach. Mt. Scott-Arleta is doing this. This NA also recently held a safety meeting.

## **8:05 Committee Reports**

- Finance Committee – Nanci Champlin for Doug Waugh, Treasurer
  - Updates: Nanci presented the Q3 Financial Report Budget-to-Actuals and year-end projections (*see attached*). Year-end 6/30/23 projections show revenue of \$643k, \$23K over budget. This is primarily in the fiscal sponsorship fees and grant revenue categories. Total expenses of \$633k are roughly \$13k over budget, which is mostly related to the higher grant expenses (offset by revenue). Net Income is projected at \$10k for the full year.
  - The balance sheet for 3/31/23 was presented. Total assets of \$1.5M are comprised of Cash & Equivalents of \$897k, accounts receivable of \$152k and net fixed assets of \$456k. Liabilities of \$499k are mostly related to the fiscally sponsored projects and funds SEUL manages on their behalf. These amounts are included in total cash. The largest of these is BBBC at \$289k. Total Equity is \$1,008k, which includes the building reserve of \$100k and 6-month operating reserve of \$260k.
  - Full budget-to-actuals report and balance sheet were distributed with the board packet.
  - Next meeting: May 25<sup>th</sup> (4<sup>th</sup> Thu at 5:30pm).
- Houselessness Action Committee (HAC) – Nanci Champlin for Stuart Zeltzer, Chair
  - Updates: Nanci presented the committee’s charter final draft, which will be voted on in the board business meeting (*see attached*).
  - Next meeting: May 22<sup>nd</sup> (4<sup>th</sup> Mon at 5:30pm).
- Board Development Committee – Kat West, Chair
  - Updates: All board members who are At Large, Business District Association, Nonprofit Orgs, Businesses, Public Agencies, or Community orgs have until this Friday 5/5 to apply for next year’s (2023-2024) term. Please encourage other prospective members to apply. The committee will meet 5/11 to review the candidates who have applied. Candidate recommendations will be sent to the board in late May and voted on at the June 5<sup>th</sup> board meeting. Onboarding materials will be completed in July. Orientation will be August 22<sup>nd</sup> before the ice cream social. September 4<sup>th</sup> will be the first board meeting for these members.
  - Next meeting: May 11<sup>th</sup> (2<sup>nd</sup> Thurs at 5:30 pm)
- Executive Committee – Dave Weaver, Chair
  - Minutes included in the board packet

- Updates: April 18<sup>th</sup>'s meeting reviewed what's going on with the building. The committee voted on renewals of fiscal sponsorships and identified board learning topics.
- Next meeting: May 16<sup>th</sup> (3<sup>rd</sup> Tues at 5:30pm).
- Land Use + Transportation Committee (LUTC) – Nanci Champlin for Matchu Williams
  - Updates:
    - The Bureau of Environmental Services is working on an effort to update the way it [charges sewer and stormwater rates](#). BES will present its findings and proposed changes to align rates and charges with service costs including review of the [Clean River Rewards discount program](#) at the LUTC on **May 18**.
    - Bill Cunningham is interim liaison at the Bureau of Planning & Sustainability to the inner southeast district. The district liaison program is being built up with a full return planned in 2023. Cunningham currently is managing the Lower SE Rising Area plan. [Lower SE Rising Area plan](#) will have a **Discussion Draft on May 18<sup>th</sup>** for review.
    - The [Building a Better 82nd Ave](#) team has released its spring open house for proposed changes to 82<sup>nd</sup> Ave by the Portland Bureau of Transportation and is collecting public comment now.
    - The land use & transportation committee will vote on sending its revised charter to the executive committee for review. There is still time to provide feedback on the [Proposed Charter](#) as the committee did not meet last month.
    - Just Crossing Alliance update: The Right Size, Right Now SAFER I-5 replacement campaign had a successful day of action in Salem. Sign up for email updates on opportunities to replace the interstate bridge here: [Right Size. Right Now. \(i5bridgenow.com\)](#)
    - Powell Blvd update: [Inner Powell Safety Enhancements from 7<sup>th</sup> to I-205](#) are proposed to be advanced from the 2024-27 State Transportation Improvement Plan to the 2021-2014 Metro Transportation Improvement Plan. This speeds up delivery of safety improvements to the corridor.
  - Next meeting: May 15<sup>th</sup> (3<sup>rd</sup> Mon at 7pm).
- Climate Justice Action - Kimberléa Ruffu for Anna Weichsel, Chair
  - Updates: The committee is moving forward with intention. Will come back to 5/8 meeting with proposal on decision making and community agreements.
  - Next meeting: May 8<sup>th</sup> (2<sup>nd</sup> Mon at 7pm)
- Civic Engagement - Dave Weaver for Lauren Ciorca, Chair
  - Updates: No meeting was held in April. The committee originally was planning a candidate forum for the county commissioner race, but there wasn't sufficient time to organize that.
  - Next meeting: May 25<sup>th</sup> (4<sup>th</sup> Thu at 7pm)
- Inclusion, Diversity, Equity, Accessibility (IDEA) - Daniel Portis-Cathers, Chair

- Updates: Nanci and Daniel met in April to discuss what the committee can focus on. One idea is to think about reparations. Discussed gentrification. Reparations could be studied. Daniel is enrolled in a class working on this, so he will bring ideas.
- One training opportunity that came up is an anti-racist training. Desire to get NAs involved in the anti-racist training. It's a foundational issue needed to understand why so many systems disadvantage people of color. We need shared language to discuss the issues. Training would be an opportunity for SEUL board as well as NAs. We need to pick dates to hold. June 8<sup>th</sup> & 9<sup>th</sup>, or June 29<sup>th</sup> & 30<sup>th</sup>. The trainers would travel from Florida, the group's name is Equity Consulting Network. Kimberlea asked how the decision was made to bring someone here from Florida? Daniel was involved with the People's Institute for Survival and Beyond, and Annie Rodriguez was one of the trainers they used. Daniel trusts and has experienced her work. The training will be provided at the SEUL offices and food will be provided.
- Next meeting: May 9<sup>th</sup> at 6:30pm

**8:51 The board discussion meeting adjourned.**

## BOARD BUSINESS MEETING

**8:51** The board business meeting was called to order. (Dave)

**8:50** Approval of the Board Meeting Minutes: April 1st

**Motion** (*Dave*) To approve the April board meeting minutes.  
**Amended** (*)*  
**Seconded** (*Nancy*)  
**In favor** 11  
**Opposed** 0  
**Abstentions** 3  
**Result:** The motion passed.

**8:53** Approve the Houselessness Action Committee Charter

**Motion** (*Dave*) To approve the Houselessness Action Committee Charter.  
**Amended** (*)*  
**Seconded** (*Albert*)  
**In favor** 14  
**Opposed** 0  
**Abstentions** 0  
**Result:** The motion passed.

**8:55** Hold Special Board Meeting to Hear Grievance or Delegate to Executive Committee

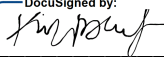
**Motion** (*Kat*) To delegate Allen Field's latest set of grievances' deliberation and decision to the Executive Committee.  
**Amended** (*)*  
**Seconded** (*Albert*)  
**In favor** 12  
**Opposed** 2  
**Abstentions** 0  
**Result:** The motion passed.

**9:07** The meeting adjourned.

Next Board meeting: Monday, June 5<sup>th</sup>, 2023, 7 pm – 9pm, via Zoom.

Minutes Approved (Date) June 5, 2023

Secretary Signature

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