



EXECUTIVE COMMITTEE MEETING MINUTES

March 21, 2023 | 5:30-7:00pm | Via Zoom

ATTENDANCE

ExComm Members Present

Dave Weaver (Chair)
Kat West (Vice Chair)
Kim Bandy (Secretary)
Doug Waugh (Treasurer)

Staff Present

Nanci Champlin (Executive Director)
Lindsey Johnson (Fiscal Sponsorship & Communications Manager)

Guests Present

Sharon Wynde (SEUL Board Administrator, consultant)
Laura Orr (resident within Mount Tabor Neighborhood)

EXECUTIVE COMMITTEE MEETING

5:35 Call the meeting to order (Dave Weaver, Chair).

Dave read the SEUL Mission and Nanci read the SEUL Community Agreements.

Dave read the Executive Session language.

5:41 Moved into Executive Session: Grievance Consideration (Nanci Champlin, Executive Director/Dave Weaver, Chair)

5:58 Move into General Session.

6:02 Vote to Approve Grievance Findings and Recommendations

ACTION

Motion (*Dave Weaver*): Motion to approve the grievance Findings and Recommendations

Seconded (*Kat West*)

In favor 4

Opposed 0

Abstentions 0

Result: **The motion passed.**

5:50 Consider New Fiscal Sponsorship for PDX Women of Color:

- **PDX Women of Color**

Active for 5 years, is not a 501(c)(3). Expect fundraising to remain under \$25,000.

Consider renewal of Fiscal Sponsorships for the following:

- **Brooklyn Action Corps**

Active for 62 years.

- **Creston-Kenilworth NA**

General Fund and Annual Fund. Event examples: Annual Cleanup, Annual NA Picnic, Movies in the Park (with PPR). Active 40+ years

- **Kerns NA**

General funds, annual picnic, banner installation, cleanups, expect to remain under \$25k

- **Mt. Tabor NA**

General funds, emergency prep, gateway, reservoirs, Thorburn Street safety. Expect to remain under \$25k in fundraising

- **North Tabor NA**

General Funds, Newsletters. Expected fundraising to remain under \$25,000

- **Richmond NA**

Spring Cleanup with rummage and plant sales, free summer movie in Sewallcrest Park, Houselessness Committee projects, telehealth booth, occasional litter cleanups, PDXMainstreet projects, community garden work parties. Expect fundraising to remain under \$25,000

- **Sunnyside NA**

SNA General Funds, SNA Community Care General Funds, SNACC Grant. Expect fundraising to remain under \$25,000

See attached with additional detail. All of the fiscal sponsorships were recommended by SEUL Staff.

ACTION

Motion (*Dave Weaver*): To renew fiscal sponsorship of Brooklyn Action Corps, Creston-Kenilworth NA, Kerns NA, Mt. Tabor NA, North Tabor NA, Richmond NA, and Sunnyside NA and new fiscal sponsorship for PDX Women of Color.

Seconded (*Kat West*)

In favor 4

Opposed 0

Abstentions 0

Result: **The motion passed.**

6:18 Executive Director Updates (*Nanci Champlin, ED*)

Programs:

- SEUL held a community forum roundtable last week re: lighting removal in parks. There were nearly 50 attendees. The general consensus is to provide lighting where fixtures have been removed by the city. Nanci has emailed a coalition sign-on letter to SEUL area neighborhood associations and organizations to review and add their signature. This letter will be issued to the Mayor, Commissioner Ryan and Director of PPR Long. The Tribune printed an article last week regarding protests over the lights' removal. Willamette Week made a public records request which was denied. Nanci's email included a form inquiry asking if there was interest in folks gathering for a vigil in the parks. We may put together a committee for this and provide communication.

Operations:

- Building upgrades/improvements update:
Removal of carpet and asbestos is complete. Storage was placed back into the storage units. A general contractor will be providing a flooring replacement cost estimate.
- Repairs to the roof appear to be working as no further leaking in recent storms. We're Awaiting downspout cleaning.

Finances:

- Discussion: it would be great to prioritize raises for the staff because of all the work they are accomplishing this year. This should be addressed in future budget planning.

6:25 Set Agenda for February Board Meeting (Dave/Nanci)

- Will start at 7pm, will be using hybrid meeting technology. In-person attendees will be invited to arrive as early as 6:30.
- Seat Lauren Ciorca as a Foster Powell representative Board Member
- HAC will discuss an endorsement request and potentially submit a vote for the board
- Potentially will have insurance topics to address. If legal counsel is pulled into insurance topics, then this discussion will be brought into an executive session.
- Looking to generate a queue of learning topics for future sessions, which may be solicited in board networking.

6:30 The meeting adjourned.

Next Executive Committee meeting: Tuesday, April 18, 2023, 5:30–6:30pm, via Zoom.