



Mission: To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

BOARD MEETING MINUTES

March 6, 2023 at 7:30 pm – 9:00 pm
Via Zoom Conference Call

ATTENDANCE

Board Members present:

Brentwood-Darlington NA – Kimberly DiLeo
Brooklyn NA (BAC) – Stuart Zeltzer
Buckman NA (BCA) – Christina Mei Ngook Westbrook
Creston-Kenilworth NA – Rachel Davies
Eastmoreland NA – Dianne Levinson
Hosford-Abernathy Neighborhood District (HAND) – Bruce Bikle
Kerns NA – Dave Weaver (Chair)
Mt. Scott-Arleta NA – Daniel Portis-Cathers
Montavilla NA – Sarah Hartzel
North Tabor NA – Kimberly Bandy (Secretary)
Reed NA – Anne Tillinghast
Sunnyside NA – Matt Lembo
Woodstock NA – Anna Weichsel
82nd Ave of Roses BA – Nancy Chapin
Inner SE Action – Kat West (Vice Chair)
At Large – Amy Bader
At Large – Albert Kaufman
At Large – Kimberléa Ruffu

Board Members absent:

Sellwood-Moreland Improvement League (SMILE) – Mackenzie Torres
Sellwood Community House – Ashley Asbjornsen
At Large – Cat Davila

Board Members sending regrets:

Laurelhurst NA – Jan McManus
At Large – Doug Waugh (Treasurer)

Staff present: Nanci Champlin (Executive Director), Phoebe Gildea (Operations Specialist), Lindsey Johnson (Fiscal Sponsorship and Communications Manager)

Guests: Sharon Wynde (Board Administrator), Lauren Ciurca (Foster-Powell NA), Allen Field (Richmond NA)

BOARD DISCUSSION MEETING

7:30 The board discussion meeting was called to order.

Call Meeting to Order (Dave)

- SE Uplift’s mission statement and community agreements pertaining to behavior during board meetings were shared.
- Introductions and announcements were posted by board members in the chat.
- Recording policy was announced

7:40 Welcome and Seating of New Board Members

Sarah Hartzel, Montavilla NA rep and Lauren Ciurca, Foster-Powell NA rep, introduced themselves. Lauren needs approval from her employer (Federal Government) prior to being seated on the board. She hopes to have this by the April board meeting.

Seating of Sarah Hartzel, Montavilla NA to the SEUL Board of Directors

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| Motion (<i>Dave Weaver</i>) | To approve the seating of Sarah Hartzel to the Board. |
| Amended (<i>N/A</i>) | |
| Seconded (<i>Anna Weichsel</i>) | |
| In favor | 16 |
| Opposed | 0 |
| Abstentions | 0 |
| Result: | The motion passed. |

7:45 Executive Director Updates (Nanci Champlin, Executive Director)

- Repairing our building
 - \$100,000 building reserve fund balance; requires board approval to use funds
 - Completed: moisture removal, carpet and asbestos removal (insurance covers completely)
 - Upcoming work: drywall repair (100% insurance), floor leveling (insurance + SEUL funds), flooring replacement (insurance + SEUL funds), baseboard heating duct removal (insurance will cover /SEUL will not replace b/c heat pumps will be installed)
 - Not covered by insurance: installation of electric heat pumps that will accommodate future addition of pumps to cover full building.

- The estimated cost of heat pump installation to the lower level, which will also accommodate future add-ons, is \$26,000. It's recommended by the Finance and Executive Committees to take these funds from the Building Reserve Fund for this purpose.
- Delivering our Programming
 - March 14th, 5:30-7pm, Virtual Community RoundTable re: Park Light Removal in SE Portland
 - March 29th, 6-7pm: Building Engaged Neighborhoods: The power of events and committees
 - Upcoming events:
 - Ask Me Anything: A Bylaws Webinar
 - Backyard Habitat Workshop + Planting Party
 - Farming/Garden Group Networking Gathering

8:00 SE Uplift's Vision Statement (Sharon Wynde, Board Administrator and Nanci)

- Nanci walked through SEUL values, mission and two proposed Vision statements
 - Option 1: *We envision a more resilient future where everyone feels welcome, interconnected and empowered with the resources they need to advocate for change on the issues that impact their lives.*
 - Option 2: *We envision a more resilient future where everyone is welcome, interconnected, and empowered with the resources they need to advocate for change on the issues that impact their lives.*

Discussion:

- "IS" statement (option 1) feels more active
- "FEEL" statement (option 2) pertains to impact, not intention
- Using both "IS" and "FEEL" has a meaningful impact as well
- New Option III discussed: Adjust option II to say *"We envision a more resilient future where everyone feels and is welcome, interconnected and empowered with the resources they need to advocate for change on the issues that impact their lives."*
- It is also suggested to separately consider using *"impact **our** lives"* as the last 3 words of whichever option is selected.

8:23 Board Learning Topic: How the Board Meeting Agenda is Created (Nanci & Sharon)

- Idea presented to:
 - Committee: committee chair advances to Executive Committee or board
 - Board Chair or ED: either advance to Executive Committee or chair
- Executive Committee reviews potential ideas and creates board meeting agenda
- Board discusses topics on the meeting agenda

Discussion:

- Important to focus on utilizing committees to formulate topics. Sometimes discussion is better hosted in a focused committee so that the idea is brought to the full board as a complete idea

8:29 Board Networking Breakouts (Sharon)

- Theme: new committees
- Board members have the option of joining 3 separate breakout rooms representing each new committee (Inclusion, Diversity, Equity & Access; Climate Justice Action; & Civic Engagement) to discuss the meeting schedules, committee leadership and goals.
- Board members who don't wish to join a breakout room may stay in the general meeting room to brainstorm ideas for the Ice Cream Social.

9:05 Committee Reports

- **Land Use + Transportation Committee (LUTC)** – Nanci for Matchu Williams
 - Updates: working on updating their charter; looking to confirm date/time that works best for others to gain more access
 - Earthquake-ready Burnside bridge was presented in last meeting.
 - Next meeting: March 20th (3rd Mon at 7pm).
- **Houselessness Action Committee (HAC)** – Stuart Zeltzer
 - Updates: working on organizing a community education event with Welcome Home Coalition of Portland. Date and info still to come; also in the works is final HAC charter for consideration by the board.
 - Next meeting: March 27th (4th Mon at 5:30pm).
- **Board Development Committee** – Kat West, Chair
 - Updates:
 - Expanded reach to promote and recruit from the community and NA's to make sure we get diverse candidates. Committee is also working on board education topics. Board members encouraged to provide suggestions for good candidates. The committee finalized a new position description that will be shared. The NA nomination form is being updated. The application for new members will be promoted in April & May, and on June 5th the board will be asked to vote on new board candidates.
 - Bylaws were established to quantify maximum positions for each type of member (community org, business association, NA's, At Large, etc.)
 - Next meeting: March 9th (2nd Thu at 5:30pm)
- **Finance Committee** – Nanci for Doug Waugh, Treasurer
 - Updates: Building Reserve Fund discussed, made recommendation to assess moving money from excess reserve fund into building reserve fund at fiscal year-end to replenish the building reserve.
 - Next meeting: March 23rd (4th Thu at 5:30pm).
- **Executive Committee** – Dave Weaver, Chair
 - Minutes included in the board packet
 - Updates: approved fiscal sponsorships for Brentwood-Darlington NA, removed need to have committee updates at Executive Board Meetings
 - Special Meeting: approved fiscal sponsorship of Partum Gardens

- Special Meeting: approved for SEUL to answer City's request to be a third-party payor for insurance claims up to \$25k worth of financial responsibility. City would reimburse.
- Next meeting: March 21st (3rd Tues at 5:30pm).

8:50 The board discussion meeting adjourned at 8:55, however, committee report outs occurred after Board Business Meeting votes.

BOARD BUSINESS MEETING

8:55 The board business meeting was called to order. (Dave)

Approval of the Board Meeting Minutes: February 6th

Motion (*Dave Weaver*) To approve the February board meeting minutes.
Amended (*)*
Seconded (*Nancy Chapin*)
In favor 13
Opposed 0
Abstentions 3
Result: **The motion passed.**

Adopt an Organizational Vision Statement

Motion (*)* To adopt an organizational vision statement:
Option I: We envision a more resilient future where everyone feels welcome, interconnected and empowered with the resources they need to advocate for change on the issues that impact their lives.
Option II: We envision a more resilient future where everyone is welcome, interconnected, and empowered with the resources they need to advocate for change on the issues that impact their lives.
Option III: "We envision a more resilient future where everyone feels and is welcome, interconnected and empowered with the resources needed to advocate for change on the issues that impact their lives."
Amended (*)* Amend to remove "they" and replace "their" with "our"
Seconded (*)*
In favor (Option III -Feels + is) 13
In favor (Option I - Feels) 3
In favor (their) 9
In Favor (our) 4
Opposed
Abstentions 0
Result: **The motion passed to accept "We envision a more resilient future where everyone feels and is welcome, interconnected and empowered with the resources needed to advocate for change on the issues that impact their lives."**

Authorize Spending \$26k from the Building Reserve Fund for Lower Level Heat Pumps

Motion (*Dave Weaver*) To authorize spending \$26k from the building reserve fund for lower level heat pumps.

Amended ()

Seconded (*Nancy Chapin*)

In favor 14

Opposed 0

Abstentions 1

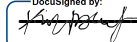
Result: **The motion passed.**

9:14 The meeting adjourned.

Next Board meeting: Monday, April 3rd, 2023, 7 pm – 9pm, via Zoom.

Minutes Approved (Date) **4/3/2023**

Secretary Signature

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