



Mission: To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

BOARD MEETING MINUTES

December 5, 2022 at 7:00 pm – 9:00 pm
Via Zoom Conference Call

ATTENDANCE

Board Members present:

Brooklyn NA (BAC) – Stuart Zeltzer
Creston-Kenilworth NA – Rachel Davies
Eastmoreland NA – Dianne Levinson
Hosford-Abernathy Neighborhood District (HAND) – Bruce Bikle
Kerns NA – Dave Weaver (Chair)
Laurelhurst NA – Jan McManus
Mt. Scott-Arleta NA – Daniel Portis-Cathers
North Tabor NA – Kimberly Bandy (Secretary)
Reed NA – Anne Tillinghast
Sellwood-Moreland Improvement League (SMILE) – Mackenzie Torres
Sunnyside NA – Matt Lembo
Woodstock NA – Anna Weichsel
82nd Ave of Roses BA – Nancy Chapin
Inner SE Action – Kat West (Vice Chair)
At Large – Amy Bader
At Large – Albert Kaufman
At Large – Tina Kimmey
At Large – Kimberléa Ruffu
At Large – Doug Waugh (Treasurer)

Board Members absent:

Brentwood-Darlington NA – Kimberly DiLeo
Montavilla NA – Natalie Mallis
Sellwood Community House – Ashley Asbjornsen
At Large – Cat Davila

Board Members sending regrets:

Buckman NA (BCA) – Christina Mei Ngook Westbrook

Staff present: Nanci Champlin (Executive Director), Alex Cherin (Partnership and Grantmaking Programs Manager), Phoebe Gildea (Operations Specialist), Lindsey Johnson (Fiscal Sponsorship and Communications Manager).

Guests: Sharon Wynde (Board Administrator), Allen Field (RNA), Amanda Stone (Yarra Council, Australia).

BOARD DISCUSSION MEETING

7:04 The board discussion meeting was called to order.

Call Meeting to Order (Dave)

- SE Uplift’s mission statement and community agreements pertaining to behavior during board meetings were shared.
- Introductions and announcements were posted by board members in the chat.
- Recording policy was announced
- Dave introduced guest Amanda Stone from Yarra Council in Australia. Amanda is a community activist and has been an elected councilor (4 terms). She’s looking at keeping the local action going with locally elected representatives, so she is visiting Portland and the DCO’s. Yarra is about 100,000 in population. Yarra has a long history of citizen participation. Amanda is interested in finding out how NAs work “on the ground”.

7:05 Grant Review Committee Recommendations (Alex Cherin, Partnerships + Grantmaking Programs Manager)

Alex Cherin shared the Grant Committee’s recommendations from the Grants Program. This is the 16th year of SEUL’s grants programs. Two grant funds are available: Up to \$1k for Inclusion, Diversity, Equity and Access (IDEA), and \$300-\$4,900 for Community Small Grants (CSG). We have \$62k in grant funds available to grant out. Over \$116k in grant applications were received from 34 applicants. Eligible projects need to take place primarily the district coalition’s borders. Grant review committee members were: Maya Edelstein, Chris Harsch, Micala Burns, Blanca Martinez, Abigail Sloan, Shaina Hobbs, and Kim Bandy.

The board discussed the recommendations of the Grant Review Committee.

The recommendations are as follows:

IDEA Grants:

- Woodstock NA: \$1k for Outreach project

- Sellwood Community House: \$740 for communications
- Growing Gardens: \$1k to increase inclusivity

CS Grants:

- Squires: \$3,048, Young Father workshop
- Passion Impact: \$2,250, Volunteer Event program
- Independent Publishing Resource Center: \$4,750, coordinate open studio events
- Resolutions NW: \$4,900, Navigating White Supremacy Culture, a Cohort of BIPOC Changemakers
- Hygiene4All: \$4,900, to produce a monthly newsletter
- Brooklyn Bloom Club: \$3,053, cultivate food sovereignty
- All Saints Episcopal Church: \$4,900, to build a pergola for their food pantry
- Portland Indigenous Market: \$4k, grand opening event
- Montavilla Farmers Market: \$4,620, Power of Produce Club
- East Portland Collective: \$3,053, UV/Glow in the dark exhibition
- Foster Powell NA: \$1,350, painting a mural to improve safety
- Growing Gardens: \$4,900, increase food access to low-income families
- St Peter & Paul Episcopal Church: \$4,900, series of artistic workshops
- Woodstock Farmers Market: \$2,400, enhance IDEA focus of Kids' Day celebration
- Richmond NA: \$4,900, telehealth booth for houseless neighbors
- Sunnyside Shower Project: \$4,900, paid shower coordinator position

The total of recommended grants for the IDEA and Community Small Grants program is \$66,369.

Kim Bandy served on the committee and talked about how valuable the experience was. It was challenging to determine which organizations to award, and the committee wished they could have awarded more.

Alex is happy to answer any questions and provide feedback if there are any organizations who weren't awarded and would like to know why.

7:30 Executive Director Updates (Nanci)

- News + Updates (see attached slide deck and remarks)

7:45 Review of Proposed Committee Standing Rules (Kat West, Vice Chair)

- Standing Rules were shared and discussed. Standing Rules lay out administrative procedures on how SEUL manages committees.
- A correction was made, to state Committee of the Board (vs Committee of the Bylaws).
- Minority Report: per ONI standards Minority Report is only used in committees with executive authority. SEUL Bylaws state the allowance for a Minority Report.

- A question was asked what would happen if a community committee falls out of compliance with the Standing Rules. Is there a remedy period? Kat explained that if the committee is out of compliance, the committee chair can help get the committee back in compliance. If the committee is unable to come into compliance over a period of time, the committee could be dissolved. But various remedies would be tried before that happens. If a community member isn't acting in good faith or is disruptive, the chair or committee members could ask that individual to leave. The community committees aren't subject to the ONI standards.
- It was noted that if we only have two board members serving on a committee, there might be an issue. We may need consider if a minimum is needed.

8:09 Committee Reports

- Overview of November Retreat Activity – Nanci Champlin
- Executive Committee – Dave Weaver, Chair
 - Minutes included in the board packet
 - Updates: Reviewed request for fiscal sponsorship of Friends of Good Rain. Discussed the retreat outcomes.
 - Next meeting: December 19th (3rd Mon at 5:30pm).
- Finance Committee – Doug Waugh, Treasurer
 - Reviewed October Balance Sheet. We hadn't received our quarterly funding payment from the City (\$115k) at the time of the report, but have received as of a week ago.
 - The Finance Committee Charter was reviewed at the November meeting.
 - Next meeting: January 26th (4th Thu at 5:30pm).
- Board Development Committee – Tina Kimmey
 - Updates: Board's focus is on outreach. There will be open seats for at-large, community organization and business district members. This is the time of year when we would look at applications for membership and recommend them to the board. Tina requests that members spread the word about the seats available. A recommendation will come to the Board in the February Meeting
 - Next meeting: TBD
- Houselessness Action Committee (HAC) – Stuart Zeltzer
 - Updates: Committee discussed the Committee Charter, mission & vision.
 - The committee won't be meeting in December. Multnomah County's Point in Time Count will be held the last week in January. Stuart will get information out.
 - Next meeting: January 23rd (4th Mon at 5:30pm).
- Land Use + Transportation Committee (LUTC) – Matchu Williams
 - Updates: No update was given.
 - Next meeting: December 19th (3rd Mon at 7pm).

8:19 The board discussion meeting adjourned.

BOARD BUSINESS MEETING

8:19 The board business meeting was called to order. (Dave)

Approval of the Board Meeting Minutes: November 7th

Motion Nancy Chapin moved to approve the November board meeting minutes.
Amended
Seconded Albert Kaufman
In favor 12
Opposed 0
Abstentions 7
Result: **The motion passed.**

Vote to adopt new community agreements.

Motion Kat West moved to adopt new community agreements.
Amended Correct Typo
Seconded Matt Lembo
Discussion Language change recommendation: “be constructive and assume good intentions” may want to be replaced with “strive to be constructive and weigh the impact of others comments”; “aiming to be an ally to marginalized folks” language could be improved upon. These changes will be proposed to the Executive Committee for review outside of the current vote.
In favor 10
Opposed 2
Abstentions 6
Result: **The motion passed.**

Vote to adopt Grant Review Committee Recommendations

Motion Nancy Chapin moved to adopt the Grant Review Committee’s Recommendations.
Amended
Seconded Amy Bader
In favor 17
Opposed 0
Abstentions 1 (Kimberlea Ruffu per conflict of interest)
Result: **The motion passed.**

Vote to adopt Committee Standing Rules

Motion Amended Anna Weichsel moved to adopt the Committee Standing Rules.

- a. Adjust typo
- b. Revise: SR VII.3.1 Board Committee Members– After establishment, Board committees may make changes to their membership and leadership with a vote of approval of the majority of Directors on the committee present at a committee meeting. Board committees must have at least two Directors and be a majority of Directors.
- c. Revise SR VII.5.2. Minority Reports to state: Committees who comply with Section 5 of the bylaws shall have the opportunity to submit a Minority Report.

Seconded Motion Dave Weaver
Anna Weichel moved to adopt the Committee Standing Rules as amended above.

In favor 17
Opposed 1
Abstentions 0
Result: **The motion passed.**

8:50 The meeting adjourned.

Next Board meeting: Monday, February 6th, 2023, 7 pm – 9pm, via Zoom (No January Meeting)

Minutes Approved (Date) February 6, 2023

Secretary Signature _____