



*Mission: To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.*

## **BOARD MEETING MINUTES**

**November 7, 2022 at 7:00 pm – 9:00 pm | Via Zoom Conference Call**

### **ATTENDANCE**

#### **Board Members present:**

Brentwood-Darlington NA – Kimberly DiLeo  
Brooklyn NA (BAC) – Stuart Zeltzer  
Buckman NA (BCA) – Christina Mei Ngook Westbrook  
Creston-Kenilworth NA – Rachel Davies  
Eastmoreland NA – Dianne Levinson  
Kerns NA – Dave Weaver (Vice Chair)  
North Tabor NA – Kimberly Bandy  
Reed NA – Anne Tillinghast  
Sunnyside NA – Matt Lembo  
Woodstock NA – Anna Weichsel  
82nd Ave Business Association – Nancy Chapin (Secretary)  
Inner SE Action – Kat West  
Sellwood-Moreland Improvement League (SMILE) – Mackenzie Torres  
At Large – Amy Bader  
At Large – Albert Kaufman  
At Large – Tina Kimmey (Chair)  
At Large – Doug Waugh

#### **Board Members absent:**

Hosford-Abernethy Neighborhood District (HAND) – Bruce Bikle  
Laurelhurst NA – Jan McManus  
Montavilla NA – Natalie Mallis  
At Large – Cat Davila  
At Large – Kimberléa Ruffu

#### **Board Members sending regrets:**

Mt. Scott-Arleta NA – Daniel Portis-Cathers  
Sellwood Community House – Ashley Asbjornsen

**Staff present:** Nanci Champlin (Executive Director)  
Matchu Williams (Neighborhood Planning & Liaison Manager)  
Phoebe Gildea (Operations Specialist)

**Guests:** Sharon Wynde (Board Administrator), Allen Field

## **BOARD DISCUSSION MEETING**

**7:00 The board discussion meeting was called to order.**

**Introductions + Announcements** (Tina Kimmey, Chair)

- SE Uplift's mission statement and community agreements pertaining to behavior during board meetings were shared.
- Introductions and announcements were posted by board members in the chat.
- Recording Policy Announcements were made

**7:05 Executive Director Updates** (Nanci Champlin)

Announcements:

- There will be a meeting with the Mayor's office on 11/10 to review proposed funding of designated camping sites.
- District Coalition Offices will be getting an update this Thursday on the Portland Engagement Project. <https://www.portland.gov/civic/portland-engagement-project>
- There will be a SE Uplift Board & Staff retreat on Sat, 11/19 from 1-5pm at the Native Arts & Culture Center.
- SEUL will hold a Backyard Habitat Workshop on 11/12 from 9-11 at the Main Street location. Please RSVP to Nanci to attend.

Program:

There is \$72k budgeted for Community-Based project small grants and IDEA Communications grants (supporting communications projects grounded in inclusion, diversity, equity & accessibility). Applications are due 11/22. There will be a grants workshop on 11/20 via Zoom. There is a grants committee who will review and make recommendations to the board at the December board meeting. Details on the website: [www.seuplift.org/grants](http://www.seuplift.org/grants)

SE Uplift will be transferring the fiscal sponsorship contract for Portland United Against Hate (PUAH) to Campus Compact of Oregon, where it will become a program. The Honk PDX fiscal sponsorship has been approved.

The Hey Neighbor November newsletter will be coming out in a couple of weeks.

**7:20 Board Learning Topic: Duty of Loyalty, Part II - Conflict of Interest** (Sharon Wynde, Board Administrator)

Sharon reviewed the Conflict of Interest policy. This is an important part of a board member's Fiduciary Duties. The Conflict of Interest slide was reviewed, which includes the following steps: (1) Declare a Conflict of Interest, (2) Disclose the nature of the conflict, (3) Refrain from the discussion, (4) Abstain from voting, and (5) Leave the room/virtual meeting during discussion.

A board member becomes an "interested party" in a conflict of interest when they are party to, or have material financial interest in, and transaction or decision of the board that may result in a financial benefit or gain to them, their business, family members, significant others, employers, close associates, and other organizations with which they are affiliated.

Sharon reviewed several scenarios that may present a conflict of interest. The key is whether there is a financial impact on the director (or related parties). When in doubt, raise the issue as a potential Conflict of Interest, and the board can discuss and determine if the situation constitutes a conflict.

**7:40 Board Networking Breakouts: Updating Our Community Agreements?** (Sharon Wynde, Board Administrator)

A breakout session was held with 5 groups to discuss and solicit ideas for additions or changes to our Community Agreements. Each group provided suggestions following the breakouts, which will be discussed at the next Executive Committee and recommended to the board for adoption.

**8:00 Committee Reports**

- Executive Committee – Tina Kimmey, Chair
  - Updates: Dave reported that in the October meeting we discussed the houseless individual living on SEUL's property. They discussed the needs of the individual vs the needs of the neighbors. They reviewed the fiscal sponsored projects and discussed the board retreat. The utility box project was in the process of being completed. Nancy reported that Tina, Matt, Nancy and Nanci attended a meeting with the neighbors as well as the houseless individual. Sometime last fall, when SEUL was doing landscaping out front, the individual was invited to come onto the property. He has been a quiet neighbor. Neighbors brought up issues which didn't have to do with him. The group had a conversation with the neighbors. He's not doing anything specific to upset the neighbors. We will come up with a Good Neighbor Agreement in the coming weeks, which will include a date by which he will agree to move. We are looking at April 30<sup>th</sup>.
  - Next meeting: November 21st (3<sup>rd</sup> Mon at 5:30pm).
- Board Development Committee – Tina Kimmey, Chair

- Updates: Tina reported that since we still have open seats, we can accept new applications for At Large and Business Districts. We'll have the applications open in December. No deadline yet. We'll vote to bring them in February.
- Houselessness Action Committee (HAC) – Stuart Zeltzer
  - Updates: Stuart reported that the last meeting was held in late October. It included a presentation and a training.
  - Next meeting: Nov 28<sup>th</sup>. Open to the community.
- Land Use + Transportation Committee (LUTC) – Matchu Williams
  - Updates: Matchu reported on the Regional Transportation Plan 2023 from Metro, which is updated every 3 years ([oregonmetro.gov/rtp](https://oregonmetro.gov/rtp)). Its purpose is to prepare for future transportation needs. Public review of the draft plan will be in the latter half of 2023. He also reviewed Building a Better 82<sup>nd</sup> Ave. planning, overseen by PBOT ([Portland.gov/82<sup>nd</sup>-avenue](https://portland.gov/82nd-avenue)). Just completed an online survey 10/31. Design with early implementation in 2023. Trimet has a Forward Together plan ([trimet.org/forward/](https://trimet.org/forward/)). They also completed a survey on 10/31, and a proposal will be presented to the TriMet board 12/14. There was a SE Powell Blvd Community Safety Forum on 10/20, with Kathleen Taylor, Rob Nosse and Karin Power to focus on improving safety in the corridor, specifically near Cleveland HS. Link to report on ODOT Inner Powell Blvd Good Repair Study: <https://www.oregon.gov/odot/Projects/Project%20Documents/Full-Report-21315.pdf>
  - Next meeting: November 21st (3rd Mon at 7pm). Agenda includes Lower SE Rising Area Plan, Building a Better Portland presentation from PBOT and I-5 Rose Quarter update.
- Finance Committee – Nancy Champlin
  - Updates: Nancy provided an overview of the 1<sup>st</sup> quarter balance sheet, and the budget-to-actuals for first quarter (9/30/22).
  - Next meeting: November 22 (usually 4th Thurs. at 5:30pm, moved due to Thanksgiving holiday).
- Nominating Committee – Tina Kimmey, Chair
  - Updates: Nancy, Dianne and Tina served on the committee. Emails were sent to all board members, and they received interest from four individuals: Doug as Treasurer; Kim Bandy as Secretary; Dave Weaver as Chair; and Kat West as Vice Chair. Each of the officer candidates provided statements as to why they're interested in serving in these officer roles. Tina asked if anyone on the board was interested in serving as Co-Chair.

**8:45 The board discussion meeting adjourned by Tina.**

## **BOARD BUSINESS MEETING**

**8:45 Annual Board Officer Elections.**

**Elections were held for board officer positions via online ballot in Google Forms. The candidates are:**

- Dave Weaver for Board President (Chair)**
- Kat West for Board Vice President (Vice Chair)**
- Kim Bandy for Board Secretary**
- Doug Waugh for Board Treasurer**

**Sixteen board members voted. Each of the above officers were unanimously elected by board members voting.**

**Vote to Approve October 3rd Board Meeting Minutes**

**Motion** Tina moved to approve the September 6<sup>th</sup> Board meeting minutes.  
**Amended**  
**Seconded** Dave  
**In favor** 16  
**Opposed** 0  
**Abstentions** 0  
**Result:** **The motion passed.**

**Vote to Update the SEUL bank account signers to reflect staff and board officer changes.**

**Motion** Tina moves for new President, Dave Weaver; Secretary, Kim Bandy; and Phoebe, Operations Specialist, as account signers at First Interstate Bank and OnPoint Community Credit Union.  
**Amended**  
**Seconded** Nancy  
**In favor** 16  
**Opposed** 0  
**Abstentions** 0  
**Result:** **The motion passed.**

**Vote to Adopt the Finance Committee’s Recommendation to Raise the Tier III Fiscal Sponsorship Fee Cap from \$150k to \$250k.**

**Motion** Tina moved to approve the Finance Committee’s Recommendation to raise the Tier III Fiscal Sponsorship Program Fee Cap from \$150k to \$250k.  
**Amended**  
**Seconded** Doug  
**In favor** 16  
**Opposed** 0  
**Abstentions** 0

**Result:**                    **The motion passed.**

**Vote to support the Land Use & Transportation Committee’s recommendation that SEUL advocate for transfer of Powell Blvd from Oregon Department of Transportation to the City of Portland.**

**Motion**                    Tina moved to approve the Land Use & Transportation Committee’s recommendation that SEUL advocate for the Transfer of Powell Blvd from Oregon Department of Transportation (ODOT) to the City of Portland - PBOT.

**Amended**

**Seconded**                Kat

**In favor**                    13

**Opposed**                    1

**Abstentions**             2 (Matt Lembo and Kim Bandy)

**Result:**                    **The motion passed.**

**9:08**    **The meeting adjourned.**

**Next Board meeting: Monday, December 5th, 2022, 7 pm – 9pm, via Zoom.**

**Minutes Approved (Date)**    12/12/2022  
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**Secretary Signature**              
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