



*Mission: To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.*

## BOARD MEETING MINUTES

October 3, 2022 at 7:00 pm – 9:00 pm | Via Zoom Conference Call

### ATTENDANCE

#### Board Members present:

Brentwood-Darlington NA – Kimberly DiLeo  
Brooklyn NA (BAC) – Stuart Zeltzer  
Buckman NA (BCA) – Christina Mei Ngook Westbrook  
Creston-Kenilworth NA – Rachel Davies  
Eastmoreland NA – Dianne Levinson  
Hosford-Abernethy Neighborhood District (HAND) – Bruce Bikle  
Kerns NA – Dave Weaver (Vice Chair)  
Laurelhurst NA – Jan McManus  
Mt. Scott-Arleta NA – Daniel Portis-Cathers  
North Tabor NA – Kimberly Bandy  
Reed NA – Anne Tillinghast  
Sunnyside NA – Matt Lembo  
Woodstock NA – Anna Weichsel  
82nd Ave Business Association – Nancy Chapin (Secretary)  
Inner SE Action – Kat West  
Sellwood Community House – Ashley Asbjornsen  
At Large – Amy Bader  
At Large – Albert Kaufman  
At Large – Cat Davila  
At Large – Tina Kimmey (Chair)  
At Large – Kimberléa Ruffu  
At Large – Lindy Walsh (Treasurer)

#### Board Members absent:

Montavilla NA – Natalie Mallis

#### Board Members sending regrets:

Sellwood-Moreland Improvement League (SMILE) – Mackenzie Torres  
At Large – Doug Waugh

**Staff present:** Nanci Champlin (Executive Director)  
Lindsey Johnson (Fiscal Sponsorship and Communications Manager)  
Matchu Williams (Neighborhood Planning & Liaison Manager)

**Guests:** Sharon Wynde (Board Administrator), Allen Field, Doug Klotz  
Jacob Loeb, Ann Hill

## **BOARD DISCUSSION MEETING**

**7:00 The board discussion meeting was called to order.**

### **Introductions + Announcements (Tina Kimmey, Chair)**

- SE Uplift's mission statement and community agreements pertaining to behavior during board meetings were shared.
- Introductions and announcements were posted by board members in the chat.
- Recording Policy Announcements were made

### **Seating of Neighborhood Association Board Members (Tina Kimmey, Chair)**

Tina welcomed Kim Bandy as a returning board member representing North Tabor NA. There were no objections to seating her, so Kim is seated for the 2022-2023 year.

### **Executive Director Updates (Nanci Champlin)**

- Nanci announced that Phoebe Gildea will be starting as Operations Specialist, replacing Lindsey Johnson in this role.
- SEUL's 2022 Community Small Grants and IDEA Communications grant applications open on Friday 10/7, with an 11/22 deadline. There's a total of \$72k budgeted. We are seeking volunteers to serve on the Grants Review Committee. The board will vote on the grantees at the board meeting on 12/5.
- There are 4 artists who will be painting utility art boxes, which is a public art partnership with BES.
- SEUL will host a charter reform forum on 10/13 via Zoom, with representatives from Portland United for Change, Partnership for Common Sense Government, and More Equitable Democracy.
- SEUL will hold a nature scaping event on Sat. 11/10 for participants to learn more about the backyard habitat program.
- We are planning a fall board and staff retreat, which will be a half-day on a Saturday or Sunday in late October or November. Board members are encouraged to complete the scheduling survey.
- Ex Comm is proposing a new board meeting schedule. We are required to meet 10 times/year, and we've been meeting 11 times. The first Monday where there is a holiday creates scheduling conflicts. The recommendations from Ex Comm include:

- o Keep the first Monday of each month for board meetings, from 7-9pm.
- o No meetings in January (due to New Year's holiday and historic light attendance), and July (due to vacations and Independence Day holiday).
- o If there are holiday conflicts, such as Labor Day, the board will meet on the first Tuesday of the month.
- Nanci shared a video with a primer on multi-winner rank choice voting, which is one of the elements of the charter reform measure.  
<https://www.youtube.com/watch?v=3ypXsd-E7dw>

**Intro to the City's New Problem Solvers Program** (Anne Hill, City of Portland Public Environmental Management Office ("PEMO") & Jacob Loeb, Montavilla NA)

Anne Hill made a presentation on the planned Problem Solver Meetings (see attached presentation). They'll be coordinating with several business associations and Neighborhood associations in SE Portland. Takeaway: all NAs will be invited to a problem solver meeting. In the meantime, until that happens, please report any incidents of trash, graffiti, abandoned vehicles, etc. The website to report is <https://pdxreporter.org/>, or by phoning 311. Graffiti specifically can be reported here: <https://www.portland.gov/311/graffiti-report>

Jacob Loeb from Montavilla NA talked about the process. Jacob feels like there's some traction with this program and things are moving forward. Montavilla's experience is that they've been listened to and are seen with this project.

Prosper Portland has a fund for fixing broken windows.

Direct questions can be sent to Anne, [anne.hill@portlandoregon.gov](mailto:anne.hill@portlandoregon.gov).

**Board Networking Breakouts: What would you like to get out of the Fall Board/Staff Retreat?** (Sharon Wynde, Board Administrator)

A breakout session was held with 5 groups to discuss what they would like to get out of the fall board & staff retreat. Comments will be collected and shared with Sharon to help plan the retreat content.

**Board Learning Topic: Duty of Loyalty, Part I** (Kat West)

Kat walked through a presentation on the Duty of Loyalty required as part of the fiduciary duties required of all nonprofit board members, according to Oregon State law (see attached presentation). Directors must put the needs and best interests of the nonprofit organization they service above all other considerations. It applies when deliberating, voting or otherwise making decisions and acting on behalf of the nonprofit organization.

Kat outlined the 4-step process to follow for Conflicts of Loyalty and walked through several examples of a conflict of loyalty.

## Committee Reports

- Executive Committee – Tina Kimmey, Chair
  - Updates: Dave Weaver provided an update (see Executive Committee meeting minutes.)
  - Next meeting: October 17th (3<sup>rd</sup> Mon at 5:30pm).
- Board Development Committee – Tina Kimmey, Chair
  - Updates: None
  - Next meeting: TBD
- Houselessness Action Committee (HAC) – Stuart Zeltzer
  - Updates: Didn't meet in September
  - Next meeting: October 24<sup>th</sup>.
- Land Use + Transportation Committee (LUTC) – Matchu Williams
  - Updates: The committee meets monthly; you can sign up for email communications at <https://www.seuplift.org/land-use/>.
  - Building a Better 82<sup>nd</sup> Ave is holding an online open house and survey which is available until 10/31: [Portland.gov/transportation/planning/82<sup>nd</sup>-Avenue](https://portland.gov/transportation/planning/82nd-Avenue). Please take the survey. There is also a Trimet “forward together” survey: <https://trimet.org/forward/>. Regional Transportation Plan survey closes 10/17.
  - Shelter to Housing Continuum update: City Council will have a hearing on October 11<sup>th</sup>.
  - Just Crossing Alliance: this supports a new bridge on I-5 that addresses seismic resiliency, equity, climate justice and fiscal responsibility. SEUL's LUTC voted 6-2 to recommend membership with the Just Crossing Alliance at the Sept meeting. Membership is an agreement that SEUL endorses the Alliance. There are additional opportunities to be involved. A representative from LUTC has agreed to serve as the liaison. Matchu outlined what the Alliance supports, opposes, and who the other endorsers are. [JustCrossing.org](https://JustCrossing.org).
  - Next meeting: October 17th (3<sup>rd</sup> Mon at 7pm)
- Finance Committee – Lindy Walsh, Treasurer
  - Updates: Lindy shared the 8/31/22 balance sheet. YTD net loss is a timing issue because we have not yet invoiced the City for Q1 expenses.
  - Finance committee is recommending changing the check amount that requires a board second signature from \$500 to \$1,000.
  - Next meeting: October 27th (4<sup>th</sup> Thurs. at 5:30pm).
- Nominating Committee – Tina Kimmey, Chair
  - Nominating committee is working on recruiting officer positions for the coming year.

**8:25 The board discussion meeting adjourned by Tina.**

**8:25 Moved into Executive Session to discuss the Grievance Complaint filed by Allen Field on 9/6/22.**

**9:07 Tina closed the Executive Session and opened the Board Business Meeting.**

## BOARD BUSINESS MEETING

**9:07** The board business meeting was called to order by Tina.

### **Vote to Approve the Grievance Committee’s Findings and Recommendations**

**Motion** Tina moved to approve the Grievance Committee’s Findings and Recommendations.

**Amended**

**Seconded** Albert

**In favor** 21

**Opposed** 1

**Abstentions** 0

**Result:** **The motion passed.**

### **Vote to Approve September 6<sup>th</sup> Board Meeting Minutes**

**Motion** Tina moved to approve the September 6<sup>th</sup> Board meeting minutes.

**Amended**

**Seconded** Albert

**In favor** 18

**Opposed** 0

**Abstentions** 4: Daniel, Kim Bandy, Kat West, Cat Davila

**Result:** **The motion passed.**

### **Vote to adopt the New Board Meeting Schedule.**

**Motion** Nancy moved to approve the new board meeting schedule for 2022-2023, as outlined in the Executive Director section.

**Amended**

**Seconded** Anna

**In favor** 22

**Opposed** 0

**Abstentions** 0

**Result:** **The motion passed.**

**Vote to Support the Finance Committee’s Recommendation that the financial policy be amended to raise the threshold for checks requiring a board member’s approval from \$500 to over \$1,000.**

**Motion** Tina moved to approve the Finance Committee’s Recommendation that the financial policy be amended to raise the threshold for checks requiring a board member’s approval from \$500 to over \$1,000.

**Amended**  
**Seconded**  
**In favor**  
**Opposed**  
**Abstentions**  
**Result:**

Albert.  
21  
0  
1  
**The motion passed.**

**Vote to support the Land Use & Transportation Committee’s recommendation that SEUL become a partner in the Just Crossing Alliance.**

**Motion** Kimberlea moved to support the Land Use & Transportation Committee’s recommendation that SEUL become a partner in the Just Crossing Alliance.

**Amended**  
**Seconded**  
**In favor**  
**Opposed**  
**Abstentions**  
**Result:**

Albert.  
21  
0  
1  
**The motion passed.**

Nanci thanked Lindy Walsh for her board service, and for serving as Treasurer.

**9:17 The meeting adjourned.**

**Next Board meeting: Monday, November 7th, 2022, 7 pm – 9pm, via Zoom.**

**Minutes Approved (Date)** 11/23/2022  
**Secretary Signature** 