



*Mission: To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.*

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## BOARD MEETING MINUTES

July 5, 2022 at 7:00 pm – 9:00 pm | Via Zoom Conference Call

### ATTENDANCE

#### Board Members present:

Brentwood-Darlington NA – Kimberly DiLeo  
Brooklyn NA (BAC) – Stuart Zeltzer  
Creston-Kenilworth NA – Rachel Davies  
Foster-Powell NA – Lotus Romey-Yu  
Eastmoreland NA – Dianne Levinson  
Hosford-Abernathy Neighborhood District (HAND) – Bruce Bikle  
Kerns NA – Dave Weaver (Vice Chair)  
Laurelhurst NA – Jan McManus  
Mt. Scott-Arleta NA – Daniel Portis-Cathers  
Reed NA – Anne Tillinghast  
Sellwood-Moreland Improvement League (SMILE) – Elaine O’Keefe  
South Tabor NA – Tina Kimmey (Co-Chair)  
Sunnyside NA – Ash Hester (Co-Chair)  
Woodstock NA – Anna Weichsel  
82nd Ave of Roses BA – Nancy Chapin (Secretary)  
Inner SE Action – Kat West  
Portland Community College (PCC) – Amy Bader  
At Large – Shazia Abdulla  
At Large – Cat Davila  
At Large – Kimberléa Ruffu  
At Large – Lindy Walsh (Treasurer)

#### Board Members absent:

North Tabor NA – Kimberly Bandy

#### Board Members sending regrets:

Buckman NA (BCA) – Maren Boehmer  
Mt. Tabor NA – Paul Leistner

#### Staff present: Nanci Champlin (Executive Director)

**Guests:** Sharon Wynde (Board Administrator), Christina Mei Ngook Westbrook (Buckman NA Alternate), Doug Klotz, Allen Field, Jim Pierce, Brian Hochhalter, Kristen Thomas, Chris Eykamp, Midge Pierce, Heather Flint Chato, Patrick ??.

## BOARD DISCUSSION MEETING

### 7:00 The board discussion meeting was called to order.

#### Introductions + Announcements (Tina Kimmey, Chair)

- SE Uplift's mission statement and community agreements pertaining to behavior during board meetings were shared.
- Introductions and announcements were posted by board members in the chat.
- Recording Policy Announcements

#### Executive Director Report (Nanci Champlin)

- There will be no board meeting in August. Nanci will send a doodle poll out for an ice cream social in late August.
- SEUL just got DocuSign for signing all documents such as fiscal sponsorships.
- Lindsey has completed neighborhood emergency training. We've invested in an AED machine.
- Heating has been fixed in the building. We'll apply for Portland Clean Energy Grant in the fall.
- SEUL has invested in landscaping over the years. Backyard habitat gave us a gold certification for backyard habitat. There will be additional work this summer, and we'll provide tours.

#### Program

- Hey Neighbor flyer is out. Nanci will send reminders out.

#### Partnerships & fiscal sponsorships

NW Health Foundation has a small pool of funds for disability-led projects, and we were asked if we could be the fiscal sponsor. If the grantees are within SEUL district, we could provide fiscal sponsorship. NW Health Foundation sees civic engagement as a key to overall health.

We're also partnering with Bureau of Environmental Services via their Neighborhood to River grant program that will help us to hire and engage local brown and black artists to paint the electrical boxes around SE.

#### Budget

We just approved the budget for 22-23. We hadn't heard back yet on the level of funding from the city. The council will be voting in the middle of July. Commissioner Hardesty will be asking for 2 years' funding. We have the same level of funding for small grants as last year (over \$61k), and they also approved a cost-of-living adjustment (COLA) for DCOs. This results in a little over \$18K in additional funding, and Nanci would like to include in our budget. Nanci reviewed a slide which addresses what she'd like to spend it on (see attached.)

Nanci recommends we add:

- \$9,500 to personnel (3% for staff with corresponding increase in payroll taxes)

- Fiscal Services: \$4,000 (our bookkeeper)
- Professional development: \$2,000 (increase from \$600/staff person to \$1,000/staffer)
- Professional services \$2562 (intern or other capacity-building support).

The above will be in addition to the budget allocation we voted on at our last meeting.

### **Committee Reports**

- Executive Committee – Tina Kimmey, Chair
  - Minutes included in the board packet
  - Updates: We had more fiscal sponsorships than we normally do.
  - Next meeting: July 18<sup>th</sup> (3<sup>rd</sup> Mon at 5:30pm).
- Board Development Committee – Tina Kimmey, Chair
  - Updates: The committee met several times and went over all the applications. The format was brand new; the forms were completed on the website. There were 7 at-large applicants. We'll be recommending all of these. Tonight, the board will be voting to elect the business district and at-large positions. Following that is the seating of the nominated NA reps. If the NAs have nominated someone, board members will be asked to accept or reject their nomination.
  - Next meeting: 4<sup>th</sup> Monday at 4:30pm
- Houselessness Action Committee (HAC) – Stuart Zeltzer
  - Updates: We hope to send out a bulletin about the Houselessness Summit on 8/1 in the evening, in person with hybrid option, with many community orgs and projects to present what they do in the community in the area of houselessness.
  - Next meeting: July 25<sup>th</sup> (4<sup>th</sup> Mon at 5:30pm).
- Land Use + Transportation Committee (LUTC) –
  - Next meeting: July 18<sup>th</sup> (3<sup>rd</sup> Mon at 7pm).
- Finance Committee – Lindy Walsh, Treasurer
  - Updates: We've just passed the FY end. Later in the meeting we'll be asked to dip into the reserves to pay for the board administrator position. It'll be an update.
  - Nanci will come back once we know what the final number is for the fiscal year end, we can dip into the net surplus to pay for those expenses.
  - Next meeting: July 28<sup>th</sup> (4<sup>th</sup> Thu at 5:30pm).

### **Board Networking** (Sharon Wynde, Board Administrator)

Breakout sessions were held for members to share something they're excited about in the coming year, either for the work that SEUL is undertaking (shared in the scope of work), or something that their organization is working on in the coming year.

### **Moved into Executive Session at 7:54pm**

Executive Session: Update on Mediation with Allen Field/RNA

Returned to Open Session at 8:30pm

**8:31 The board discussion meeting adjourned by Tina.**

## BOARD BUSINESS MEETING

**8:31 The board business meeting was called to order by Tina.**

### Approval of the Board Meeting Minutes: June

**Motion** Nancy moved to approve the June board meeting minutes with corrections as noted.

**Amended** Corrections to draft minutes: Cat Davila was in attendance. Daniel Portis-Cathers was not in attendance

**Seconded** Elaine

**In favor** 15

**Opposed** 0

**Abstentions** 4

**Result:** **The motion passed.**

### Motion to not seat Allen Field this term

**Motion** Tina moved not to seat Allen Field as the representative from RNA for the 2022-2023 term

**Amended**

**Seconded** Anna

**In favor** 20

**Opposed** 1

**Abstentions** 0

**Result:** **The motion passed.**

### Motion to not seat Allen Field for two additional years

**Motion** Tina moved that Allen Field not be permitted to serve on the SEUL board for an additional two years through June 30, 2025.

**Amended**

**Seconded** Ash

**In favor** 20

**Opposed** 1

**Abstentions** 0

**Result:** **The motion passed.**

### Approval of a One-time Reserve Fund Request

**Motion** Anna moved to approve the one-time reserve fund request of \$54,000 for fiscal 2022-2023 board administrator consultant.

**Amended**

**Seconded** Kat

**In favor** 19

**Opposed** 0

**Abstentions** 0

**Result:** **The motion passed.**

**Approve updated budget including additional funds from City**

**Motion** Tina moved that we approve the amendment to the budget as presented by Nanci.

**Amended**

**Seconded** Lindy

**In favor** 19

**Opposed** 0

**Abstentions** 0

**Result:** **The motion passed.**

**Election of Organizational, At-Large, and Business District Candidates**

The board of directors reviewed the candidates for At-Large, Business District, and Organizational board seats and elected the following individuals via an online poll to a one-year term:

At Large Candidates:

Cat Davilla  
Kimberléa Ruffu  
Lindy Walsh  
Amy Bader  
Tina Kimmey  
Albert Kaufman  
Doug Waugh

Business District Candidate:

Nancy Chapin

Organizational Candidates:

Kat West (Inner SE Action)  
Ashley Asbjornsen (Sellwood Community House)

**Seating of Neighborhood Association Nominees**

The board of directors reviewed the Neighborhood Association nominees who had completed the onboarding process, and approved the following representatives via online poll to the board for a one-year term:

Bruce Bikle (Hosford-Abernethy Neighborhood District) Rachel  
Davies (Creston-Kenilworth)  
Paul Leistner (Mount Tabor)  
Jan McManus (Laurelhurst)  
Daniel Portis-Cathers (Mt. Scott-Arleta)  
Dianne Levinson (Eastmoreland)  
Mackenzie Torres (Sellwood-Moreland Improvement League)  
Anna Weichsel (Woodstock)

**Move the September board meeting from Sept 5<sup>th</sup> to Sept 6th at 7pm due to the holiday.**

**Motion**                    Tina  
**Amended**  
**Seconded**                Nancy  
**In favor**                    15  
**Opposed**                    0  
**Abstentions**              0  
**Result:**                    **The motion passed.**

**9:00    The meeting adjourned.**

**Next Board meeting: Tuesday, September 6, 2022, 7 pm – 9pm, via Zoom.**

9/12/2022

**Minutes Approved (Date)**

**Secretary Signature**

DocuSigned by:  
*Nancy Chapin*  
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