**Executive Committee Minutes**

**August 18th, 2021, 5-6:30pm**

**Via Zoom**

**(reminder July 2021 meeting cancelled)**

# Attendees: Tina Kimmey (Chair), Lindsey Johnson (Vice Chair), Leah Fisher (SEUL Interim ED), Matchu WIlliams (SEUL Staff), Jim Pierce (Mount Tabor NA), Dave Weaver (Kerns NA)

Lotus (Secretary) and Anna (Treasurer) both absent

# Agenda

**Operations & logistics**

* Hiring Updates
  + Farewell to Eaen
  + Timeline for Hiring New ED
* Events Recap – Mixer, Exchange, Kukatonon youth, Small Grantees, Night Out for Safety and Liberation.

**SEUL Programming**

* **Fiscal Sponsorship Program – Proposals to update: Policy, Admin fee, and grant procedures (30 mins) -** *Decision or Recommendation to Board required*

**Finances**

* End of year Q4 actuals – looking great despite a COVID year of uncertainty
* Advance request for Grant year 2021/22 sent
* Proposed changes to Approved 21/22 Budget to pay for Board Facilitator Consultant

**Board meeting In September:**

* Virtual or Hybrid?
* Agenda for Next Board Meeting
  + ED Hiring
  + Advocacy Request
  + Program Updates - FSP

**Committee Updates (if needed)**

* Bylaws – Summer Break
* Finance
* Houselessness – Reallocate responsibilities
* Board Development – New Members & Orientation, Board Trainings
* Land Use & Transportation – Summer break
* DEIA Workgroup - Transition Break

Updates provided in all areas.

# Action Items

Committee members did not have any questions or concerns about Fiscal Sponsorship proposed update after 30 minute presentation and Q&A from Matchu. Suggestions included touch points with fiscal sponsored projects annually, and they appreciated the clean and direct language explaining the program. The FSP will go to the board for review and approval in October.

September draft agenda developed -

* Time for ED hiring process update and introduction of top candidate
* Advocacy request? If time permits
* Financials – end of year and update to budget
* Review and approve Reserve Policy

Votes taken

none