

Executive Committee Minutes
February 17, 2021 6-7 PM SE Uplift

<https://us02web.zoom.us/j/82289319431?pwd=S2RiK1dzSHhKMxI5N0xUcWQ0UWlWZz09>

Agenda

- Operations & logistics
 - Hiring Temporary Neighborhood Planner (backfill for Leah)
- Committee Updates (if any)
 - Bylaws
 - Finance
 - Houselessness
 - Board Development
 - Land Use & Transportation
 - DEIA Workgroup
- SEUL Programming
 - DEIA 101 Board Training – Part 1 of 3-part series for March Mtg
- Finances
 - Civic Life Budget Update
 - Fiscal Sponsorship Renewals: PDX through a LatinX Lens & Brentwood/Darlington NA
- Board meeting follow up:
 - Agenda for March Board Meeting

Lotus and Lindsey absent so no quorum for votes

Operations & Logistics (Leah)

- Hiring temporary Land Use staff – moving forward to backfill Leah’s position
 - Reaching out to leads in the field, getting connected
 - Simplified/cleaned up job description
 - Flexible with benefits to meet person’s needs
 - Ambar – let her know if support is needed, Hacienda may have connections
 - Tina – connection with Urban Planning Department at PSU
 - Position is 30-40 hours a week

Committee Updates

- By-laws (Leroy): meeting March 2nd. Working with Catherine on ways to break up 4 meetings. Sharing resources with group for homework
- Finance (Leroy/Ambar): Next week (2/25) doing second review of fiscal management policy amendments. Ambar doing select review of documents on a monthly basis and other new measures are being implemented.

- HAC (Eaen): Houselessness Resource Guide is on the website (still in draft form): <https://www.seuplift.org/se-uplift-houselessness-resource-guide/>. Meeting on Monday (2/22) at 5:30 pm. Raven Drake from Street Roots is the guest speaker, will be talking about experience setting up C3PO camp
- Board Development (Tina): Tina working on survey to board
- Land Use (Leah): Meeting canceled due to weather, rescheduling for next month
- DEIA Workgroup (Leroy): Meeting Wednesday, 2/24. Leah working with Cliff and Miguel on board training. Eaen working on DEIA examples/scenarios to go along with DEIA documents. Code of Ethics now being called a letter of commitment.
- Committees are really active right now, awesome!

Rob's Letter (Tina)

- Sanctioned campsites: could we have our own letter with other NAs signing on? Tina will bring up to board
- Still bringing Rob's letter back to board next meeting
- Ambar – coming up with points or issues we want to be addressed. Asking for specific commitments from the city, letter is one small piece
- Allen – finding a council member who supports this issue to partner with. Dan Ryan?
- Ambar – after signing letter, asking board if we should lead a campaign. Having something on the website that can be signed
- Leah – board can ask a committee to pursue something. Could ask the Houselessness Action Committee to do research on recommendations
- Eaen – this is something the committee could take on, so many different opportunities for connections/lots of groups already doing this work

SEUL Programming (Leah)

- Board Training: DEIA 101 training at board meeting (1 hour, part 1 of 3 part training)
 - Homework given for months without training to help build knowledge over time
 - Breakout rooms
- Potential conflict with Mingus' meeting
- May need to extend board meeting by 15 minutes in order to fit everything
- Thinking about training being open to other groups
 - Other organizations reaching out to us about DEIA work, exciting!
 - Leroy – having conversation about how comfortable we are with others joining us. Having guests as listeners?
 - Tina – could have issues with people attending the first but not other trainings
 - Ambar – we could open it to organizations that have relationships with us
 - Invite only, may need to cap size depending on how much interest there is
- Reserving 7:30 pm – 8:30 pm for that section
- May cut out introductions, ask folks to report updates in the chat (Eaen can attach to minutes)

Finances (Leroy)

- Civic Life asked to make 5% reduction across the board. Coalitions will likely have a 5% budget decrease, grants funding not coming back
 - SEUL should be able to handle this
 - Still a lot of process between now and budget adoption
 - Leroy suspects the contract will be for one year, but this is still unknown
- Under budget due to lower expenses (COVID-19 related). Leroy asked Civic Life if we can use our extra grant funds from them towards our grant programs. They were supportive, which frees up some SEUL dollars to use for other programs
 - Got great feedback on our 6 month report
- Tina – as funding is reduced we should look for grant opportunities
- Ambar – with funding changes we may need to eventually change the structure of SE Uplift
- Leah – opportunities to co-apply for city funds with other organizations. We need to prepare for our grant to become competitive. We're in a great position to compete
 - We also have the opportunity to show the city that coalitions can change
- Allen – are the excess funds going to be brought to the board?
- Leroy – Executive Director has some discretion, but good conversation to have with the executive committee at a minimum

Renewals

- Not enough people to vote tonight
- Idea to send renewals out via email to review – this has been done in the past
- Allen – this needs to be voted on in a public meeting. Used to be brought to the board
- Ambar – Bylaws say differently
- Tina – Only seen it brought to the board once. There is a lot to go through, it makes sense for it to go through the executive committee
- Leroy – Putting this off until next meeting should be fine. Finding out if any of these are time sensitive. Matchu will reach out to confirm it is okay to wait for a month

Agenda

- Board Training
- Rob's Letter
- Leroy putting together draft