**Executive Committee Meeting**

**December 16, 2020, 6:00 pm – 7:30 pm**

**Zoom Meeting** (<https://us02web.zoom.us/j/82107605090>)

Tabor Commons

* SEUL received 8 proposals over a 2-month period
* Committee (Leah, Leroy, Jessie M., Tina, and Eaen) selected Black and Beyond the Binary Collective (BBBC) from top 3 choices
  + BBBC scored high in all areas of the criteria and SEUL is excited to continue building on this partnership
* BBBC asked for reduced rent but are offering in-kind services, plus SEUL is in a good place financially where this will not be a hardship. BBBC is also well-funded via grants
* New tenant should move into space by 2/1, Leah putting together lease contract
  + Board informed at next meeting, will share announcement widely
  + Leah looking to find support for current residents on property (houseless neighbors)
* Executive committee approved BBBC as the next Tabor Commons tenant

Fiscal Sponsorship Request

* Carol Porto, treasurer of South Burlingame Neighborhood Association, spoke on the need for fiscal sponsorship due to SWNI contract issue
  + Asking for SEUL to hold money and support maybe one event
  + Would like sponsorship until end of the fiscal year, potentially longer
* Discussion on South Burlingame needs, what other organizations might be available to fiscally sponsor them, and the potential for non-profit status
* Difficult decision due to SEUL’s mission and contract being exclusive to SE
  + Need for legal opinion and more conversations with Civic Life, decision deferred until next meeting

Staff Liaison Assignments

|  |  |  |  |
| --- | --- | --- | --- |
| Matchu | Leah | Paola | Leroy |
| Creston-Kennilworth  Kerns  S. Tabor  Foster-Powell  Mt. Scott-Arleta  Sunnyside | Reed  N. Tabor  Montavilla  Woodstock  Brooklyn | Buckman  Mt. Tabor  SMILE  Laurelhurst  Brentwood-Darlington  Ardenwald Johnson Creek | Richmond  Eastmoreland  HAND |

* SEUL staff attend 2 meetings per year as base service, can attend more as available

Fundraising Opportunities

* Addressing gap left by community clean-ups ending
* Sharing good examples of fundraising
  + Foster-Powell (raffle to support local businesses, bingo night)
  + Clean-ups are still possible if done safely (Lents)
  + Ask board to share what their neighborhoods have done, continue to come up with ideas

Advocacy Request

* Request around PPS boundary re-draw
  + More information has come out
  + Tina finding a small panel of folks with expertise to speak on this

Committee Updates

* Bylaws Committee: hasn’t met yet, Leroy taking over from Matchu due to upcoming parental leave
* Finance Committee: not meeting in December, January meeting will be focused on looking at financial policies and 6-month budget revision/adjustments
  + Any significant budget changes will be presented to board
  + Ambar is looking for volunteers to take on committee involvement, leadership roles
* Houseless Committee: meeting 12/21 to go over charter, Eaen taking over from Matchu
* Development Committee: Tina working on trainings, looking for ideas
* Land Use and Transportation Committee: not meeting this month, design overlay project may speak at January meeting. Meetings are now shorter. Leah orienting new reps
* DEIA Workgroup: meeting 12/17 at 5:30 pm to talk about further implementing documents the board has adopted

Board Trainings

* Talked about past committee brainstorm ideas for trainings (land use, non-violent communication, sustainability at home, de-escalation training, finances and budgeting, and Robert’s Rules)
  + Suggestion to talk about ONI standards for open meetings
  + Sustainability at home had multiple interested folks, selected as next training
* Training to happen mid to late January on a non-board meeting day
* Leah will host separate Land Use training

Board Meeting Agenda

* Babatunde Azubuike (BBBC Executive Director) and PPS speakers will be upcoming presenters
* Committee reports, including balance sheet from finance committee