

**Please review the application handbook before completing the application.**

**Community and Civic Engagement Small Grants**

**– Fiscal Sponsorship Request Form –**

Requests for Fiscal Sponsorship must fit within SE Uplift’s mission: **“To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.”**

Please complete the information below and submit this form with your grant application. If your project is selected for funding, your fiscal sponsorship application will be approved as well.

**Administrative Fee:**

Check this box if you are applying on behalf of a neighborhood association (see [FS overview handout](http://www.seuplift.org/wp-content/uploads/2014/09/2018_NSG_FS_Overview.pdf) for criteria). Neighborhood association projects will not be assessed an administrative fee.

**☐**

Check this box if you are not applying on behalf of a neighborhood association. SE Uplift charges a 7.5% administrative fee to serve as fiscal sponsor for all projects not led by neighborhood associations.

**☐**

**Project Information:**

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| --- | --- | --- |
| **Project Name:** |  |  |
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| **Applicant Organization / Group:** |  |  |
|  | | |
| **Date Approved by Neighborhood Board (if applicable):** | | |
|  |  |  |
| **Project Coordinator** |  |  |
|  |  |  |
| **Phone:** |  | **Email:** |
|  |  |  |
| **Mailing Address:** |  |  |
|  |  |  |
| **City, State, Zip:** |  |  |
| **Please list any additional fundraising you plan on doing for this project (ex: seeking in-kind donations like refreshments, soliciting financial donations, applying for additional grants, etc).** | | |