

SE Uplift Office Space Supplemental Questions:

1. Organization Overview (1-page limit). Please provide the following background information on your organization:
 - Name of Organization
 - Mission & Value Statement
 - Board Members and list of Key Staff
 - Years in operation
2. Use of Space Proposal/Operating Plan (2-page limit). Please respond to the following:
 - Provide a brief description of how your organization would operate the space, number of employees and the type of services that would be offered, and the mode of transportation that will most likely be used for the employees. Additionally:
 - Outline any special needs that your organization will have to successfully operate the space.
 - Provide a brief description of tenant improvements you would make to the space and estimated costs.
3. Provide last financial report for the organization and a budget for this project. Please note any additional funding sources that would be used for rent.